

**COUNCIL OF AGING BOARD MEETING
409 PLYMOUTH STREET
HALIFAX, MA 02338**

DATE of Meeting: January 16, 2024 9:30 a.m.
NOTE: Held every 3rd Tuesday of the month
Selectman Meeting Room – First Floor
499 Plymouth St Halifax

Members Present: Darlene Regan - Director, Mike Rugnetta, Jean Gallant, Ruth Walters, Fred Corrigan, Barbara Curtis(Outreach Director)

Secretary's Report:

- Called to order at 9:34am by Jean Gallant.
- Reviewed Minutes of December 2023
- Mike Rugnetta made a motion to accept the minutes, second by Ruth. 1 Edit, Clay to Kling for name spelling, voted on and passed.
- Mike to reach out to Cesar for access to the website to add approved minutes to COA webpage.

Chair's Report:

- Mission statement on webpage needs to be updated
- Need to add board members term expiration to COA webpage
- Jean has a first draft of the COA info brochure. Darlene was not in favor of the brochure and would not endorse its production. Some debate over its purpose, which originally set to be a hand out for real estate agents when people over 55 purchase a home in Halifax, starting with the real estate office as Halifax Estates.
- Discussion on petty cash situation at Generations, and Darlenes desire to have a similar fund for small expenses.

Director's Report:

Budget Report

- Darlene cant get into the S drive, no financial report.
- Some reports of poor behavior by certain members at the COA center.
- Darlene addresses some concerns with a volunteer of the Meals on Wheels program with the coordinator.
- Report on a member living with no heat and refusing services.
- Darlene had post office expenses, also references in the petty cash discussion.

Stats and Events Report

- 87 seniors uses COA transportation services
- 440 member clock ins at COA

- Darlene met with Cody about potential spaces for painting class
 - open art
 - no instructor
 - need odorless paints
 - 2/2 is the first date, max 6 ppl
 - concern over where to store supplies
 - \$3k grant from Art Program

GENERATIONS

- no report

SHINE

- no report

OCES

- Meals on wheels, 8 people

TRIAD

- no report

Correspondence:

- none

PUBLIC DISCUSSION AND OTHER BUSINESS DEEMED NECESSARY BY THE CHAIR:

- Fred brought up the potential for dangerous conditions at the COA parking lot, and its safety issues in bad weather.
- Discussion on potential survey of members to what programs they would like to see happen.

Adjournment 11:14am